



**ANDREW M. CUOMO**  
Governor

**KEITH M. CORLETT**  
First Deputy Superintendent

February 22, 2019

Via E-Mail: [67552-14333794@requests.muckrock.com](mailto:67552-14333794@requests.muckrock.com)

Ms. Chelsea Dickens  
MuckRock News  
DEPT MR 67552  
411A Highland Avenue  
Somerville, Massachusetts

Dear Ms. Dickens:

Reference is made to your Freedom of Information Law request, received via e-mail on January 23, 2019, seeking any and all forms of communication between agencies involved in the planning and decision-making process in the creation of Woodstock Festival in the town of Bethel, New York located on Finger Lake for the dates August 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup>, including letters, emails, calendars, meeting dates, and all forms of documentation in relation to Woodstock Festival.

Please be advised that your request fails to reasonably describe the records sought, as required by Public Officers Law § 89(3). Based on the limited information you provided in your request, we are unable to conduct a reasonable search of our files to locate responsive records. In order for a request to be reasonably described the request should, to the extent practicable, include parameters such as specific names, identities or roles of employees or external parties to be searched or who may have engaged in any such communications you have requested; specific subject matter and/or search terms; and a reasonably specific time period.

Please note that whether a request is reasonably described may be dependent upon the nature of an agency's filing or record keeping system and agency employees are not required to engage in herculean or unreasonable efforts to locate records. See Konigsberg v. Coughlin, 68 N.Y.2d 245 (N.Y. 1986) and the NYS Committee on Open Government's FOIL Advisory Opinions 18949 and 18863. The Committee on Open Government has explained that "a request for 'all' records, without limitation, that include a certain name, for example, might not be found to reasonably describe the records." (COOG AO-18949 (Aug. 20, 2012)).

This agency employs thousands of individuals and the broad scope of your request does not sufficiently identify the types of records sought to enable us to conduct a search and locate responsive records. Accordingly, additional information is needed in order to conduct a reasonable search for responsive records. You may wish to submit a new request with additional information

reasonably describing and clarifying the records you seek.

Pursuant to Public Officers Law § 89(4)(a), any person denied access to a record may appeal that determination within thirty days. Any appeals must be in writing and mailed to the Records Appeal Officer, Administration, at the below address.

Sincerely,

Major Frank Keyser  
Records Access Officer  
Central Records Bureau

19-0156